**HELP KEEP THIS HALL COVID-19 SECURE**

**Snitterfield Village Hall**

1. **You must not enter if you or anyone in your household has COVID-19 symptoms.**

**2. If you develop COVID-19 symptoms within 7 days** of visiting these premises alert Test, Track and Trace.

Alert the Bookings Clerk Sharon Aust Tel: 01789 730514 or 07501416221 Alert the organiser of the activity you attended.

**3. Maintain 2 metres social distancing as far as possible:**

Wait behind the marked lines as you enter the hall to your activity and observe the clockwise one-way system marked.

**4. Use the hand sanitiser provided** on entering the premises.

Clean your hands often. Soap and paper towels are provided.

**5. Avoid touching your face, nose, or eyes.** Clean your hands if you do.

**6. “Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bins provided. Then wash your hands.

**7. Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.**

Keep them clean. All hirers are expected to clean the hall surfaces & door handles on arrival and when leaving

**8. Take turns to use confined spaces such as kitchen and toilet areas. 2 persons in the kitchen and 1 in each toilet at any one time.**

Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.

**9. Keep the hall & toilets well ventilated. Close doors and windows on leaving.**

**10. Wash your clothes when you get home** to reduce risk of transmission.

**This hall was last cleaned at am/pm/eve on**