**Appendix C**

**Sample Poster**

**HELP KEEP THIS HALL COVID-19 SECURE**

1. **You must not enter if you or anyone in your household has COVID-19 symptoms.**
2. **If you develop COVID-19 symptoms within 10 days** of visiting these premises you mustseek a COVID-19 test.
3. **Maintain social distancing as far as possible from anyone you do not have regular contact with**:
4. **Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided.
5. **Avoid touching your face, nose, or eyes**. Clean your hands if you do.
6. **Face coverings** **SHOULD be worn** in confined areas (eg toilets, corridors) unless an exemption applies to a person (eg for health reasons, those aged under 11) and you are encouraged to wear them at a busy or crowded event if the organizer asks you to do so, so as to protect more vulnerable people.
7. **“Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
8. **Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We [do our best to/cannot] clean all surfaces at the hall between each hire.
9. **Take turns to use confined spaces such as corridors, kitchen and toilet areas**. Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
10. **Keep the hall well ventilated. Close doors and windows on leaving**.

**This hall was last cleaned at [insert time] am/pm/eve on [insert date]**